JIM NED
CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
441 Graham, Tuscola, Texas 79562 | 325-554-7500 (P) | 325-554-7740 (F)

Will Brewer
Superintendent
will.brewer@jimned.esc14.net

Hunter Cooley
Chief Financial Officer
hcooley@jimned.esc14.net

David Hogan
Chief Academic Officer
dhogan@jimned.esc14.net

EMPLOYMENT APPLICATION FOR SERVICE AND SUPPORT PERSONNEL

PERSONAL INFORMATION

Date of Application: _____ Email: _____

Name: _____
LAST FIRST MI

Address: _____
STREET/P.O. BOX CITY STATE ZIP

Home Phone: _____ Cell Phone: _____ Other Phone: _____

Other name that may appear on records: _____
(Used for certification, reference, and criminal history record checks)

POSITIONS

Position(s) for which you are applying: _____
Type of employment: Full-time ____ Part-time ____ Summer Only ____
Date you can begin work: _____

Have you been employed by Jim Ned CISD in the past? (Yes/No)_____
If yes, provide dates of employment: _____

Are you a Teacher Retirement System retiree? (Yes/No) _____
If yes, what year did you retire? _____

SPECIAL SKILLS

List specific skills, software proficiency, and any machines or equipment you can operate. Include number of year's experience.

1. _____ 4. _____
2. _____ 5. _____
3. _____ 6. _____

WORK EXPERIENCE

Please provide a complete listing of all positions you have held in the past 10 years. List most recent first. Attach additional sheets if necessary (bus driver applicants, see addendum). Attach résumé if available.

Employer and Location | Position/Title | Dates Employed | Reason for Leaving

_____

_____

_____

_____

REFERENCES

Full Name of Reference _____
School/Firm Name _____
Position/Title _____
Phone Number _____
Mailing Address _____

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Position/Title _____
Phone Number _____
Mailing Address _____

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School/Firm Name _____
Position/Title _____
Phone Number _____
Mailing Address _____

Full Name of Reference _____
School/Firm Name _____
Position/Title _____
Phone Number _____
Mailing Address _____

EDUCATION/TRAINING

List the highest level of education attained: _____

Licenses and certificates granted: _____

Schools attended:

Name and Location of Schools Attended	Major/Minor	Diploma/Degree or Certificate	Year Graduated (College only)

GENERAL INFORMATION

Do you have any relative who serves on the Board of Education or is an employee of Jim Ned CISD?
Yes ____ No _____ If yes, give the name of the relative and relationship: _____
_____

Have you ever been convicted of, pled guilty or no contest (nolo contendre) to, or received probation, suspension, or deferred adjudication for a felony or any offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)? Yes ____ No ____
If yes, explain: _____
_____

(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)

PERSONAL STATEMENT

Please make a statement in your own handwriting concerning your reasons for desiring a position with Jim Ned CISD.

VERIFICATION

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.

I understand that the district is authorized by the Texas Education Code to review criminal history of applicants.

_____ _____

SIGNATURE DATE

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for a period of time not to exceed 360 days. Any applicant wishing to be considered for employment beyond this time period may inquire as to whether or not applications are being accepted at that time.

**Jim Ned CISD considers applicants for all positions without regard to race, color, sex (including pregnancy), national origin, religion, age, disability, genetic information, veteran or military status, or any other legally protected status. Additionally, the district does not discriminate against an applicant who acts to oppose such discrimination or participates in the investigation of a complaint related to a discriminating employment practice.*

**Jim Ned CISD takes continuous steps to notify participants, beneficiaries, applicants, parents, employees (including those with impaired vision or hearing), other interested parties, and unions or professional organizations holding collective bargaining or professional agreements with the district that it does not discriminate on the basis of race, color, national origin, sex, disability, or age.*

The district Title IX Coordinator is Will Brewer, Superintendent, 441 Graham St., Tuscola, Texas 79562, (325) 554-7500

Addendum to Application

CONFIDENTIAL

Jim Ned Consolidated Independent School District is required by Texas Education Code Chapter 22, Subchapter C to review the criminal history of applicants, employees, independent contractors, student teachers, and certain volunteers. The information requested below is necessary to obtain criminal history record information.

Name: _____
Last *First* *Middle*

Social Security Number: _____ - _____ - _____ D.O.B: _____

Driver's License State: _____ Driver's License Number _____

Mailing Address _____
Street *City* *State* *Zip Code*

E-mail Address _____

Sex: ☐ Male ☐ Female Ethnicity: ☐ Black ☐ White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used solely for the purpose of obtaining criminal history record information.

_____ _____
Signature Date

This form will be removed from the application and filed separately in the administration office.